A REPLAT OF A PORTION OF LOT 8, BLOCK SOR, "COUCH'S ADDITION" LOCATED IN THE NORTHWEST ONE-QUARTER OF THE WILLAMETTE MEDIDIAN, CONE-QUARTER OF THE WILLAMETTE MEDIDIAN, CONECON

OF-WAY SHEET NOEX MEET 1 OF 3 HEET 3 OF 3 MEET 2 OF 3 SINFINGU NGO PETTYORONE STREET ALPHA ENGNEERING, INC.
BEDD EN. DAK, PLAZA NEST, SLITE 230
FORTLAND, DIESDEN 97223
(SO3) 462-8003 **≫** 900000° w ,00°0+ \$ 00.00'00" E 4.00" 쎯 헎 SURVEYED: SEPTEMBER 20, 2000 CITY OF PORTLAND BENCHLANK NO. 2856 (N. 1/4 SEC. 2927) FOUND BRASS DSK AT INTERSECTION OF N.W. ZAND AVENUE AND NORTHRUP STREET, AT N.W. CORNERS, 4" N. OF P.T. FIRST FLOOR PLAN ELEVATION - 87.850 (C.O.P. DATUM) UNIT 1 REMAINDER OF LOT 9 BLOCK 308, "COUCH'S ADDITION" 100.00 ,oe'i **100.00** LOT B, BLOCK 308, COUCH'S ADDITION 쎯 **18.10** PROPERTY LINE 00,00,00 S 00.00.00 E SCALE: 1" = 10" UNIT 2 FOUND 8/8" RICH NOD WITH VELLOW PLASTIC CAP MANNED ALPHAA BAG, NC.", SET IN SURVEY NO. BELOST. FOUND AND HELD BRASS SCHEW IN CONCRETE SHOWN ON BLEVEY NO. 4411A FOUND AND HELD 3/4" IRON PIPE SHOWN ON SURVEY NO. 4411A \$2.22 쎯 Έ LOT 7, BLOCK 308, COUCH'S ADDITION CONCH'S ADDITION"

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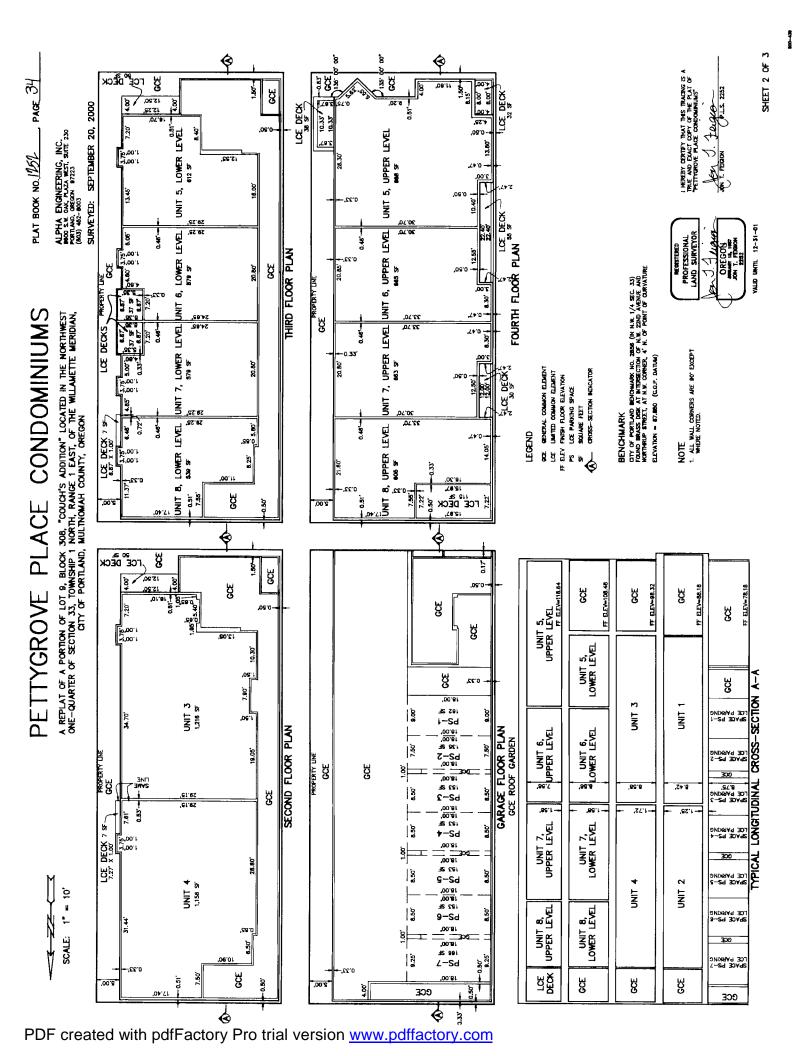
SHEET 1 OF 3

VALED UNITE 12-31-01

A GROSS-SECTION NICATOR, SEE SHEET 2.

THE PURPOSE OF THIS SURVEY IS TO ESTABLISH THE BOUNDARES FOR THE PLAT OF "PETTYGNORE PLACE CONDUMINUMS".

PDF created with pdfFactory Pro trial version <a href="https://www.pdffactory.com">www.pdffactory.com</a>



# PETTYGROVE PLACE CONDOMINIUMS

A REPLAT OF A PORTION OF LOT 9, BLOCK 308, "COUCH'S ABONTON" LOCATED IN THE NORTHWEST ONE-QUARTER OF SECTION 33, TOWNSHIP 1 NORTH, RANGE 1 EAST, OF THE MILAMETTE MENDIAN, CALE OUT OF OPENTLAND, MULTNOMAH COUNTY, ORECON

SURVEYED: SEPTEMBER 20, 2000

ALPHA ENGINEERING, INC.
8600 S.W. DAK, PLAZA WEST, SLITE 230
PORTLAND, ONEDON 97223
(903) 452-8003

## SURVEYOR'S CERTIFICATE

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CONTAINING 4,000 SQUARE FEET, OR 0.09 ACRE

ALL TAXES, FEES, ASSESSMENTS, OR OTHER CHARGES AS PROVIDED BY ORS, 100,110 HAVE BEEN PAID AS OF ASSEMBLY 17, 2001. DIRECTOR, DIVISION OF ASSESSMENT AND TAXATION MULTHOMAN COUNTY, OPEOCN BY DEPUTY DEPUTY HUNGON Robust a Horden

MPRONED THIS 134h DAY OF SEPTEMBEL 2001. COUNTY SIRVEYOR MULTINOMAH COUNTY, OREGON

**APPROVALS** 

### Ø COUNTY OF MULTNOWAH STATE OF OREGON

I HEREBY CERTIFY THAT THIS TRACING IS A TRUE AND EXACT COPY OF THE PLAT OF "PETTYGROVE PLACE CONDOMINIUMS"

PROFESSIONAL AND SURVEYOR

I so hereby certify that the attached condominum that the recorded records to recorded  $\frac{1}{2} \frac{1}{2} \frac{1}{$ 

BY WHAT & Delle COUNTY, RECORDING OF

DOCUMENT NO. 2001-146534

VALID UNTIL 12-31-01 OREGON O

# SURVEYOR'S CERTIFICATE OF COMPLETION

I, JON T. FEJGON, A REGISTERED PROFESSIONAL LAND SURVEYOR, HEREBY CRITEY THAT THE PLAT OF PETTORGONE PLACE CONDOMINUAS FILLY AND ACCHRATELY DEPICTS THE BOUNDARIES OF THE UNITS OF THE BUILDINGS, AND THAT CONSTRUCTION OF THE UNITS AND BUILDINGS, AS DEPICTED ON THE PLAT, MAS BEEN COMPLETED.

DATED THIS 20 TONY OF AUGUST

1 pages 2252

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CCD DEVELOPMENT, LLC.

STATE OF OREGON )





### MULTNOMAH COUNTY OREGON

DIVISION OF ASSESSMENT AND TAXATION 421 SW 6TH AVENUE #308 PORTLAND, OREGON 97204 RECORDING SECTION (503) 248-3034

Recorded in the County of Multnomah, Oregon C. Swick, Deputy Clerk

96136912 2:40pm 09/09/96

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SEPT 9,1996



CITY OF

### PORTLAND, OREGON

BUREAU OF PLANNING ...

Charlie Haies, Commissioner David C. Knowles, Director 1120 S.W. 5th, Room 1002 Portland, Oregon 97204-1966 Telephone: (503) 823-7700 FAX (503) 823-7800

SUMMARY OF ADMINISTRATIVE DECISION FILE NUMBER: LUR 96-00513 AD, C. P. GROUP, INC.

Applicant:

C P Group, Inc., deedholder

Allen C. Edwards, principle

P. O. Box 1960 Beaverton, OR 97075

Representative:

Robert Evenson, architect 510 NW Third Avenue

Portland, OR 97209

221-0890

Location:

2241 NW Pettygrove Street

Legal Description:

East 40 feet of Lot 9, Block 308, Couch's Addition

Tax Account No.:

R-18023-4190

**Ouarter Section:** 

2927

Neighborhood:

Northwest District Assn., contact person is Marjorie Newhouse at

District Coalition:

Neighbors West/Northwest, contact person is Joleen P. Classen at

223-3331

Zoning/Designations: CS (Storefront Commercial)

Land-Use Review:

Adjustment

Proposal: The applicants propose to build a 9-unit, 4-story, townhouse and apartment condominium building with basement level parking on a 4,000 square-foot lot. The residential use and density are allowed by right and the proposed building will meet all of the applicable development standards. However, to provide 7, non-required parking spaces in the basement, one adjustment is necessary to reduce the driveway width and the maneuvering aisle behind the spaces. The requested adjustment is to reduce the width of the driveway from 24 feet to 16 feet and to reduce the maneuvering aisle to 18.5 feet. In order to be approved, this proposal must meet the approval criteria A, through F, set forth in Chapter 33.805.040 - Adjustments. This review will also address the State Transportation Planning Rule, OAR 660-12-045, and its applicability to this proposal.

Note: It appears that the width of the driveway is subject to the regulations of Title 17 -Public Improvements of the City Code. The parking area includes the parking spaces and the maneuvering aisle behind them and is covered in Title 33 - Zoning of the City Code. The

An Equal Opportunity Employer

City Government Information TDD (for Hearing & Speech Impaired): (503) 823-6868

**RETURN TO CITY AUDITOR** 131/401

SEPT 9,1996

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DAPRARA CLARK

3665 Portland

To Be Recorded

Administrative Decision on LUR 96-00513 AD

width of the driveway will be reviewed as part of the building permit process (see Exhibit E2) and this review will only deal with the adjustment for the width of the aisle behind the parking spaces.

### Administrative Decision

Approval to reduce the maneuvering aisle of the 6-space parking area to 18.5 feet with the removal of the 7th (northernmost) parking space, as per approved site plan (Exhibit C16) dated July 23, 1996.

Notes are for informational purposes only. The width of the driveway will be reviewed during the building permit process under Title 17 by the Bureau of Traffic Management and the City Engineer.

Staff Planner: Suzanne Sparke

Decision rendered by:

on July 23, 1996

Decision filed July 24, 1996

Decision mailed July 24, 1996

Appealing this decision. This decision may be appealed to the City of Portland Adjustment Committee, which will hold a public hearing. Appeals must be filed by 4:30 PM on August 7, 1996 at the Permit Center (First Floor, Portland Building) on the forms provided by the Buteau of Planning. An appeal fee of \$250 will be charged. The appeal fee will be refunded if the appealant prevails. Neighborhood associations and low-income individuals may qualify for a waiver of the appeal fee. Assistance in filing the appeal and information on fee waivers are available from the Bureau of Planning in the Permit Center. Fee waivers for low income individuals must be approved prior to filing your appeal; please allow 3 working days for fee waiver approval. Fee waivers for neighborhood associations require a vote of the authorized body of your association. Please see appeal form for additional information. You may review the file on this case at our office on the 10th floor of the Portland Building, 1120 SW Fifth Avenue; Portland, Oregon.

Attending the hearing. If this decision is appealed, a hearing will be scheduled, and you will be notified of the date and time of the hearing. The decision of the Adjustment Committee is final; any further appeal is to the Oregon Land Use Board of Appeals (LUBA) within 21 days of the date of mailing the decision, pursuant to ORS 197.620 and 197.830. Contact LUBA at 306 State Library Building, 250 Winter Street NE, Salem, Oregon 97310 [Telephone: (503) 373-1265] for further information.

Failure to raise an issue by the close of the record at or following the final hearing on this case, in person or by letter, may preclude an appeal to the Land Use Board of Appeals (LUBA) on that issue. Also, if you do not raise an issue with enough specificity to give the Adjustment Committee an opportunity to respond to it, that also may preclude an appeal to LUBA on that issue.

Recording the final decision. If this decision is not appealed, it will be final on August 9, 1996. It cannot be recorded before that date, but it must be recorded before the approved use is permitted, any building or development permits are issued, or any changes to the Comprehensive Plan Map or Zoning Map are made. The applicant, builder, or a representative can record the decision by going to the City Auditor's office in Interim City Hall, 1400 SW Fifth Avenue. Room 401; Portland, Oregon. The Auditor will charge a fee and will record this decision with the County Recorder.

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SEPT 9,1996

RECORDED IN THE COUNTY OF MULTHOMAN, Uregon C. Swick, Deputy Clerk 89.00

2001-146535 09/17/2001 03:56:28pm ATESB

SUR REC DOR 3.00

RETURN TO: STAN ROTENBERG GRENLEY ROTENBERE 1211 SW FIFTH ANE SUITE 1100 PORTLAND, OR 97204

AFTER RECORDING

DECLARATION SUBMITTING STAGE I OF PETTYGROVE PLACE CONDOMINIUMS TO THE OREGON CONDOMINIUM ACT

LOTICIO: THIS DECLARATION is made and executed by CCD Development, LLC, an Oregon limited liability company, hereinafter called "Declarant".

> Declarant desires to create a condominium to be known as Pettygrove Place Condominiums, which will be located in the City of Portland, Multnomah County, Oregon. The purpose of this Declaration is to submit the property to the condominium form of ownership and use in the manner provided by the Oregon Condominium Act.

NOW, THEREFORE, Declarant does hereby declare and provide as follows:

- DEFINITIONS. When used herein the following terms shall have the following 1. meanings:
  - "Act" means the Oregon Condominium Act. 1.1
- "Association" means the Association of Unit Owners of Pettygrove Place 1.2 Condominiums.
- "Board of Directors" means the directors selected pursuant to the provisions of this Declaration and the Bylaws to govern the affairs of the Association.
- "Bylaws" means the Bylaws of the Association adopted as provided herein, as the same may be amended from time to time.
- "Declarant" means CCD Development, LLC, with Christopher Branoff, Chris Hess and Dennis Frank as its Managers.
- "Plat" means the plat of Pettygrove Place Condominiums, recorded 1.6 simultaneously with the recording of this Declaration.
- "Incorporation by Reference" Except as otherwise provided in this 1.7 Declaration, each of the terms used herein shall have the meaning set forth in ORS 100.005, a part of the Act.
- PROPERTY SUBMITTED. The land submitted hereunder is held by Declarant in 2.. fee simple estate. It is located in Multnomah County, Oregon and is more particularly described in Exhibit A attached hereto. The property submitted hereunder includes the land so described, all buildings, improvements and structures thereon, and all easements, rights and appurtenances belonging thereto.
- Submitting Pettygrove Place Condominiums H:\Client Page 1 - Declaration Files\5987000\NEWDOCS\DECLARATION.wpd



- 3. <u>NAME</u>. The name by which the property submitted hereunder shall be known as Pettygrove Place Condominiums.
- 4. <u>GENERAL DESCRIPTION OF BUILDINGS</u>. The condominium includes one (1) building consisting of four (4) floors. The building contains eight (8) units. The building is composed principally of concrete and wood framing. The roof of the building has a double membrane torch down surface.

### 5. UNITS.

- 5.1 General Description of Units. The Condominium consists of eight (8) units. The square footage of units is identified on the attached Exhibit "B." All units will have a kitchen and dining/living area with a natural gas fireplace. All units will have either two (2) bedrooms and two (2) bathrooms, or two (2) bedrooms and two and one-half (2.5) bathrooms. All units will contain a washer and dryer hookup. Decks for each unit are private and are either projection type decks or walk-out decks as shown on the Plat (however, the decks are part of the limited common elements described in Section 6.3 below). The designation and location of each unit is listed on the attached Exhibit "B" and is shown or, the plat filed simultaneous herewith.
- 5.2 <u>Boundaries of Units</u>. Each unit shall be bounded by the interior surfaces of its perimeter and bearing walls, floors, ceilings, windows and window frames, doors and door frames, and trim, and shall include both the interior surfaces so described and the air space so encompassed. In addition, each unit shall include the outlet of any utilities services lines, including water, sewage, electricity, and ventilating ducts, within the unit, but shall not include any part of such lines or ducts.
- 5.2.1 The boundaries of each unit shall also include all lath, furring, wallboard, plasterboard, plaster, paneling, tiles, wallpaper, paint, finished flooring and any other materials constituting any part of the finished surfaces thereof, except those portions of the walls, floors or ceilings that materially contribute to the structural or shear capacity of the condominium. All other portions of the walls, floors and ceilings shall be part of the common elements.
- 5.3 <u>Use of Units</u>. The units shall be occupied and used by the respective owners only as a private dwelling for the owner, family, tenant and social guests and for no other purposes. The owners of the respective units shall have the right to lease the same, provided that such lease is made subject to the covenants and restrictions contained in this Declaration and is further subject to the Bylaws, rules and regulations of the Association and the laws of Portland, Multnomah County, Oregon.
- 5.4 <u>Parking Space Units.</u> There are seven (7) parking spaces located in the lower level of the building. These are designated as "PS-Units" on the Plat and will be sold as separate Units. The PS-Unit owners will have the exclusive right to use such Units. Notwithstanding
- Page 2 Declaration Submitting Pettygrove Place Condominiums H:\Client Files\S987000\NEWDOCS\DECLARATION.wpd

anything herein to the contrary, PS-Unit owners shall have no voting rights in Association matters by virtue of their ownership of a PS-Unit.

### 6. COMMON ELEMENTS.

6.1 <u>Method Used To Establish Allocation</u>. The allocation of percentage ownership interests in the common elements set forth in Exhibit "B" was arrived at by dividing the sum of the approximate total floor space of all units into the approximate floor space of each individual unit.

### 6.2 Description.

The general common elements consist of the following:

- 6.2.1 The land, all walkways, and outside entryways, front and side yard grass, trees and shrubbery.
- 6.2.2 The roof, rooftop deck area, foundations, bearing and shear walls, perimeter walls, beams, columns and girders, to the interior surface thereof, and all fences.
- 6.2.3 Pipes, ducts, flues, chutes, conduits, sprinkling system, wires, other utility installations to their outlets. An elevator serving all living area floors of the building and the elevator lobbies.
- 6.2.4 All common driveways and parking areas which are not identified as limited common elements on the Plat.
- 6.2.5 All other elements of the building and the property necessarily convenient to its existence, maintenance and safety, or normally in common use, except as may be expressly designated herein as part of the unit or a limited common element.
- 6.3 <u>Limited Common Elements Description</u>. The following shall constitute limited common elements, the use of which shall be restricted to the units to which each such limited common element adjoins and to which they pertain as shown on the Plat:
- 6.3.1 All units contain an adjacent deck. The decks (but excluding any support elements of the decks and any privacy walls between units which are part of the general common elements) are identified on the Plat as being located on each floor of the building and are appurtenant to their respective units and are part of the limited common elements.
- 6.4 <u>Undivided Interest in Common Elements</u>. Each unit is allocated an undivided interest in the common elements as shown on Exhibit B. The allocation reflects each unit's right to use and enjoy the general common elements. Each unit's undivided interest shall be deemed to be
- Page 3 Declaration Submitting Pettygrove Place Condominiums H:\Client Files\1987000\newDOCS\DECLARATION.wpd

conveyed or encumbered with conveyance of said unit, even though the description in the instrument of conveyance or encumbrance may refer only to title in the unit. Each unit's interest in the common elements shall be inseparable from the unit and any conveyance, encumbrance, judicial sale, or other transfer, voluntary or involuntary, of an undivided interest in the common elements shall be void unless the unit to which that interest is allocated is also transferred.

- 6.5 <u>Use of Common Elements</u>. No person shall use the common elements or any part thereof in any manner contrary to or not in accordance with this Declaration, the Bylaws or such rules and regulations pertaining thereto which from time to time may be promulgated by the Board of Directors.
- 6.6 <u>Maintenance, Repair, and Replacement</u>. Except to the extent it is imposed on the unit owners by this Declaration or the Bylaws, the necessary work to maintain, repair or replace the common elements shall be the responsibility of the Board of Directors of the Association and shall be carried out as provided in the Bylaws. Nothing herein, however, shall be construed so as to preclude the Board of Directors from delegating such duties to individuals or entities.
- 7. COMMON PROFITS AND COMMON EXPENSES. The common profits shall be allocated among the unit owners according to the allocation of undivided interest of each unit in the common elements; provided, however, that no such profits shall be distributed among the unit owners and shall be used solely for purposes of maintaining, repairing, and replacing the common elements or other expenses of the Association. The common expenses shall be assessed to the unit owners according to the allocation of undivided interest of each unit in the common elements; provided, however, that unit owners may be assessed additional amounts individually for common expenses incurred through such owner's fault or direction or as otherwise provided in the bylaws.
- 8. <u>SERVICE OF PROCESS</u>. The designated agent to receive service of process in cases provided in subsection (1) of ORS 100.550(1) is named in the Condominium Information Report which will be filed with the Real Estate Agency in accordance with ORS 100.250(1)(a).

### 9. <u>EASEMENTS AND ENCROACHMENTS.</u>

- 9.1 Right of Access. The Association, through its Board of Directors, shall have the right to have access to each unit as may be necessary for the maintenance, repair of replacement of the common elements, or to make emergency repairs therein necessary for the public safety or to prevent damage to the common elements or to another unit. In case of an emergency originating in or threatening his unit, or other portion of the condominium, each unit owner hereby grants the right of entry to any person authorized by the Board of Directors or the Association, whether or not the owner is present at the time. Each unit owner shall, upon request, leave a key to his unit with the Board of Directors to be used in such emergencies.
- 9.2 <u>Encroachments</u>. Each unit and all common elements shall have an easement over all adjoining units and common elements for the purpose of accommodating any present or
- Page 4 Declaration Submitting Pettygrove Place Condominiums H:\Client

future encroachment as a result of engineering errors, construction, reconstruction, repairs, settlement, shifting, or movement of any portion of the property, or any other similar cause, and any encroachment due to building overhang or projection. There shall be valid easements for the maintenance of the encroaching units and common elements so long as the encroachments shall exist, and except as otherwise provided in the Act the rights and obligations of owners shall not be altered in any way by the encroachment, nor shall the encroachments be construed to be encumbrances affecting the marketability of title to any unit.

- 9.3 Granting of Interest Affecting Common Elements. The Association shall have the authority to grant easements, leases, rights of way, licenses or other similar interests affecting the general common elements pursuant to ORS 100.405(5). The granting of an easement, lease, right of way, license or other similar interest affecting the general common elements in excess of two (2) years or any other interest described in ORS 100.405(5) shall first be approved by at least seventy-five percent (75%) of all votes of the unit owners as required by ORS 100.405(6). The instrument granting any such interest shall be executed by the Chairman and Secretary of the Association and acknowledged in the manner provided for acknowledgment of such instruments by such officers and shall state that such grant was approved by at least seventy-five percent (75%) of all votes of the unit owners as provided in ORS 100.405(7).
- 10. <u>VOTING RIGHTS</u>. The owners or co-owners of each unit, or owners holding fractional interests in units, shall be entitled to a total of one (1) vote per unit, as is more particularly described in the Bylaws.

### 11. ASSOCIATION OF UNIT OWNERS.

- 11.1 <u>Organization; Adoption of Bylaws</u>. Upon the execution and recording of this Declaration, the Association shall be organized to serve as a means through which the unit owners may take action with regard to the administration, management, and operation of the condominium. Declarant shall simultaneously adopt and record Bylaws for the Association.
- 11.2 <u>Membership: Board of Directors</u>. Each unit owner shall be a member of the Association, and membership therein shall be limited to unit owners only. The affairs of the Association shall be governed by a Board of Directors as provided in the Bylaws.
- 11.3 <u>Power and Duties of the Association</u>. The Association shall have such powers and duties as may be granted to it by the Oregon Condominium Act, together with such additional powers and duties contained in this Declaration and the Bylaws.
- 11.4 <u>Declarant Control of Association: Interim Board of Directors</u>. Declarant shall have the right to appoint an interim Board of Directors for the Association. Declarant hereby reserves the right to control the Association until a date which is the earlier of a) the date of conveyance to persons other than Declarant of seventy-five percent (75%) of the units which Declarant submits to this condominium pursuant to the Act, or b) three (3) years from the date the
- Page 5 Declaration Submitting Pettygrove Place Condominiums H:\Client Files\S987000\NEWDOCS\DECLARATION.wpd

first unit is conveyed. Accordingly, the interim directors (if any) shall serve until the turnover meeting is held as provided in the Bylaws.

11.5 Management Agreements, Contracts, and Leases. The Board of Directors, including the interim Board of Directors, shall have the right to contract with a professional manager or management firm to manage the affairs of the Association. However, if entered into prior to the turnover meeting of the condominium, no management agreement, service contract or employment contract which is directly made by or on behalf of the Association, the Board of Directors, or the unit owners as a group shall be in excess of three years and may be terminated without penalty by the Association or the Board of Directors upon not less than thirty (30) days written notice to the other party given not later than sixty (60) days after the turnover meeting.

### 12. MORTGAGEES.

- 12.1 <u>Definitions</u>. As used herein, the following terms shall have the following meanings:
- (a) "Mortgage" means a recorded mortgage or trust deed, or Contract of Sale creating a lien against a unit; and
- (b) "Eligible mortgage holder" means a holder of a first Mortgage on a unit who has requested notice of certain matters from the Association in accordance with Section 12.3 below.
- 12.2 <u>Notice to Association</u>. At the request of the Board of Directors, each owner shall promptly supply to the Board the name and address of the mortgagee or mortgagees of his unit.
- 12.3 Notice to a holder, Insurer, or Guarantor of a Mortgage. A holder, insurer, or guarantor of a Mortgage on a unit, who submits a written request to the Association stating the name and address of the holder, insurer, or guarantor and the unit number or address of the mortgaged unit shall be entitled to timely written notice of the following:
- (a) Any condemnation or casualty loss that affects either a material portion of the condominium or the unit securing its Mortgage;
- (b) Any sixty-day (60-day) delinquency in the payment of assessments or charges owed by the owner of any unit on which it holds the Mortgage;
- (c) A lapse, cancellation, or material modification of any insurance policy or fidelity bond maintained by the Association; and
- (d) Any proposed action that requires the consent of a specified percentage of eligible Mortgage holders.
- Page 6 Declaration Submitting Pettygrove Place Condominiums H:\Client Files\\$987000\NEWDOCS\DECLARATION.wpd

- 12.4 <u>Consent to Termination of the Condominium</u>. Except with respect to termination of the condominium as a result of destruction, damage, or condemnation, any termination of the condominium shall require the approval of eligible Mortgage holders representing at least sixty-seven percent (67%) of the votes of units that are subject to Mortgages held by eligible Mortgage holders. This approval shall be in addition to such other approvals and procedures as may be required by the Declaration, Bylaws, and Act.
- 12.5 <u>Consent to Amendment of Documents</u>. Except as otherwise provided in the Act, the approval of eligible Mortgage holders representing at least fifty-one percent (51%) of the votes of units that are subject to Mortgages held by eligible Mortgage holders shall be required for any amendments of a material nature to the Declaration or Bylaws. Any amendment to the Declaration or Bylaws which changes any of the following would be considered as material.
  - (a) Voting rights;
  - (b) Assessments, assessment liens, or the priority of assessment liens;
- (c) Reserves for maintenance, repair and replacement of the common elements;
  - (d) Responsibility for maintenance and repairs;
- (e) Reallocation of interest in the general or limited common elements, or rights to their use;
  - (f) Redefinition of any unit boundaries;
- (g) Convertibility of units into common elements or of common elements into units;
- (h) Expansion or contraction of the condominium or the addition, annexation, or withdrawal of property to or from the condominium.
  - (i) Insurance or fidelity bonds;
  - (j) Leasing of units;
- (k) Imposition of any restriction on a unit owner's right to sell or transfer his or her unit;
- (l) Restoration or repair of the condominium (after a hazard damage or partial condemnation) in a manner other than specified in the Declaration, Bylaws, or Act;
- Page 7 Declaration Submitting Pettygrove Place Condominiums H:\Client Files\5987000\NEWDOCS\DECLARATION.wpd

- (m) any action to terminate the legal status of the condominium after substantial destruction or condemnation occurs; or
- (n) Any provisions that expressly benefit Mortgage holders, insurers, or guarantors.

This approval shall be in addition to such other approvals and procedures as may be required by the Declaration, Bylaws, and Act.

- 12.6 Request for Approval of Eligible Mortgage Holders. Any eligible Mortgage holder or other mortgagee who receives a written request to approve additions or amendments to the Declaration, Bylaws, or other action to be taken by the Board of Directors, Association, or unit owners, shall be deemed to have given such approval unless a negative response is delivered or posted to the requesting party within thirty (30) days after such request has been received, provided that the written request was delivered by certified mail with "return receipt requested".
- 12.7 <u>Discharge of Lien Upon Foreclosure</u>. Where the purchaser of a unit obtains title to a unit as a result of foreclosure of the Mortgage, such purchaser, his successors and assigns, shall not be liable for any of the common expenses chargeable to such unit which became due prior to the acquisition of title to such unit by such purchaser. Such unpaid share of common expenses shall be a common expense of all the unit owners including such purchaser, his successors and assigns. Provisions of this section shall apply only to mortgagees of a first Mortgage of record constituting first liens against the unit or purchasers holding under them.
- 12.8 <u>Right to receive Written Notice of Meetings</u>. A holder of a first Mortgage shall, upon written request to the Association, be entitled to receive notice of all meetings of the Association and shall be entitled to designate a representative to attend all such meetings.
- 12.9 <u>Additional Approvals</u>. Unless fifty-one percent (51%) of the holders of first Mortgages of individual units have given their prior written approval, the Association shall not:
- (a) Change the prorata interest or obligations of any unit for (1) purposes of levying assessments or charges or allocating distribution of hazard insurance proceeds or condemnation awards, and (2) determining the prorata share of ownership of each unit in the common elements;
  - (b) Partition or subdivide any unit;
- (c) By act or omission, seek to abandon or terminate the condominium status of the project except as provided by statutes in case of substantial loss to the units and common elements of the condominium project;
- Page 8 Declaration Submitting Pettygrove Place Condominiums H:\Client Files\5987000\NEWDOCS\DECLARATION.wpd

- sell, or transfer the common elements. The granting of easements for public utilities or for other public purposes consistent with the intended use of the common elements by the condominium project shall not be deemed a transfer within the meaning of this clause; or
- (whether to units or to common elements) for other than the repair, replacement, or reconstruction of such improvements, except as provided by statute in case of substantial loss to the units and/or common elements of the condominium project.
- 12.10 Right to Examine Books and Records. All mortgagees (and insurer and guarantor of mortgagees) shall have the right to examine the books and records (including the Declaration, Bylaws, rules, and regulations and financial statements) of the Association upon written request. Such books and records shall be available for duplication at reasonable times; a mortgagee shall be entitled to have an audited financial statement prepared at his own expense if such audited statement is not otherwise available; the Association, its Board of Directors and its officers shall cooperate to facilitate the necessary auditing and review process.

### 13. <u>AMENDMENT</u>.

- or by the Act, the Declaration may be amended if such amendment is approved by seventy-five percent (75%) or more of all votes of the unit owners. No amendment may change the allocation of undivided interest in the common elements, method of determining liability for common expenses, right to common profits, or voting rights of any unit unless such amendment has been approved by the owners of the affected units and the holders of any Mortgage on such unit. No amendment may reduce or eliminate the rights of first mortgagees set forth herein without the written consent of fifty-one percent (51%) of all such first mortgagees.
- 13.2 <u>Recordation</u>. The amendment shall be effective upon recordation of the Declaration as amended or of the amendment thereto, certified by the chairman and secretary of the Association as being adopted in accordance with the Declaration and the provisions of ORS 100.100 to 100.910 and 100.990, and approved by the Real Estate Commissioner, in the Deed Records of Multnomah County.
- Association may elect to designate a person other than the one named in this Declaration to receive service of process. Upon adoption of a resolution by the Board of Directors in accordance with the Bylaws, the Board of Directors, without the need for further action by the Association or approval under ORS 100.110 and 100.135, shall record an amendment to the Declaration. The amendment shall be certified by the Chairman and the secretary of the Association, and shall state the name of successor with the successor's residence or place of business as required by ORS 100.105(1)(j), that the person named in the amendment has consented to the designation and that the resolution was
- Page 9 Declaration Submitting Pettygrove Place Condominiums H:\Client

duly adopted by the Association. The Association shall also comply with ORS 100.250(1)(c) and 100.260(3) regarding requirements for amendments to the Condominium Information Report.

### 14. <u>DECLARANT'S RIGHTS</u>.

Notwithstanding any provision to the contrary in this Declaration or the Bylaws, Declarant shall have the following special rights;

- 14.1 Amendment to Declaration and Bylaws. No amendment to the Declaration and Bylaws shall be effective without the written consent of Declarant until such time as seventy-five percent (75%) of the units which Declarant submits in this condominium pursuant to the Act have been conveyed to persons other than Declarant, or seven (7) years from the date the first unit is conveyed, whichever first occurs. No amendment may limit or diminish any right of Declarant reserved under the Declaration, the Act, or any other special declarant right without the written consent of Declarant until such time as Declarant waives in writing this right of consent.
- 14.2 <u>Assessments for Additional Capital Improvements</u>. No units owned by Declarant shall be assessed by the Association or the Board of Directors for the construction or acquisition of additional capital improvements without the written consent of Declarant as long as Declarant owns more than two units in the condominium or more than five (5) percent of the units submitted to the condominium, whichever is greater.
- 14.3 <u>Development Easement</u>. Declarant and its agents shall have an easement over and upon the common elements as may be reasonably necessary for the purpose of completing any portion of the condominium, discharging any obligation of Declarant, and/or carrying out sales and rentals of units and advertisements thereof, including posting signs on the property. Declarant shall have the right to use units owned by Declarant as model units and shall have the right to use a unit as a sales office.
- 14.4 Other. Declarant shall be entitled to any and all other special declarant rights, in addition to those specified herein, that are reserved for the benefit of or created by the Declarant under the Declaration, Bylaws, or the provisions of the Act.

### 15. SEVERABILITY.

Should any of the provisions herein conflict with the provisions of the Act, the statutory provisions shall apply. Each provision of this Declaration and the Bylaws shall be deemed independent and severable, and the validity or partial invalidity of any provision shall not affect the validity or enforceability of the remaining part of that or any other provision of this Declaration or the Bylaws.

 $Page 10 - Declaration \ Submitting \ Pettygrove \ Place \ Condominiums \ {\tt H:\ClientFiles\LS987000\NEWDOCS\DECLaration.wpd}$ 

### 16. <u>CONFLICTING PROVISIONS</u>.

In the event of a conflict between or among the Declaration, Bylaws, Articles Of Incorporation for the Association (if any) and any administrative rules and regulations, the provisions of the Declaration shall be paramount to the Bylaws, Articles Of Incorporation and the rules and regulations, and the Bylaws shall be paramount to the rules and regulations. For purposes of this section, the terms "Declaration", "Bylaws", "Articles Of Incorporation" and "rules and regulations" shall include all amendments thereto.

IN WITNESS WHEREOF, Declarant has caused this declaration to be executed this <u>13</u>th day of September, 2001.

CCD DEVELOPMENT, LLC, an Oregon limited liability company

Title: manages

STATE OF OREGON ) ss.
County of Muzikoman )

On this 13<sup>th</sup> day of September, 2001, personally appeared the above-named Davik B. Frank, Manager of CCD Development, LLC, Declarant, who, being duly sworn, acknowledged the foregoing instrument to be the voluntary act and deed of the Declarant.

OFFICIAL SEAL
DAVE LEE
NOTARY PUBLIC - CREGON
COMMISSION NO 305755
MY COMMISSION EXPIRES OCT. 13, 2001

Notary Public for Oregon
My Commission Expires: 10/13/01

Page 11 - Declaration Submitting Pettygrove Place Condominiums H:\Client Files\\$987000\NEWDOCS\DECLARATION.wpd

The foregoing Declaration is approved this 17th day of SEPTEMBEL 2001.

Assessor and Tax Collector for Multnomah County

The foregoing Declaration is approved pursuant to ORS 100.110 this  $\underline{14t}$ hday of September, 2001, and in accordance with ORS 100.110(7), this approval shall automatically expire if this Declaration is not recorded within two (2) years from this date.

SCOTT W. TAYLOR Real Estate Commissioner

Brian DeMarco

### EXHIBIT "A" PETTYGROVE PLACE CONDOMINIUMS LEGAL DESCRIPTION

Page 13 - Declaration Submitting Pettygrove Place Condominiums H:\Client Files\S987000\NEWDOCS\DECLARATION.wpd

### EXHIBIT "A" Legal Description

A parcel of land located in the Northwest one-quarter of Section 33, Township 1 North, Range 1 East of the Willamette Meridian, in the City of Portland, County of Multnomah and State of Oregon.

Beginning at the Northeast corner of Lot 9, from which a 5/8 inch iron rod with Yellow Plastic Cap Inscribed "Alpha Eng. Inc." bears South 00°00'00" West, 4.00 feet distant therefrom, as a witness corner on line; thence on the Easterly line of said Lot 9, South 00°00'00" West, 100.00 feet, to the Southeast corner thereof; thence leaving said East line, on the South line of said Lot 9, also being on the North right of way line of NW Pettygrove Street, being parallel with and 30.00 feet Northerly of the center line thereof, perpendicular measure, North 90°00'00" West, 40.00 feet; thence leaving said South line and said Northerly right of way line, North 00°00'00" East, 100.00 feet, to a point on the North line of said Lot 9; thence along said North line, North 90°00'00" East, 40.00 feet to the initial point.

### PETTYGROVE PLACE CONDOMINIUMS

### EXHIBIT "B"

4 units - 2 bedrooms, 2 bathrooms

4 units - 2 bedrooms, 2-1/2 bathrooms

Unit Numbers	Square Footage	Allocation of % Interest in General Common Elements
1	1,062	10.8%
2	1,155	11.8%
3	1,216	12.4%
4	1,158	11.8%
5	1,580	16.1%
6	1,244	12.7%
7	1,242	12.7%
8	1,144	11.7%
		Total = 100%

Page 14 - Declaration Submitting Pettygrove Place Condominiums H:\Client Files\S987000\NewDocs\Declaration.wpd

AFTER RECORDING RETURN TO: STAU ROTEUBURC BYLAWS OF THE ASSOCIATION OF UNIT OWNERS OF GRENCEY ROTENBERE 1211 SW FIFTH NE SUITE 1100 PORTLAND, DR 97264 Frank OTIC Ply 17/01

### ARTICLE I

PETTYGROVE PLACE CONDOMINIUMS

### PLAN OF UNIT OWNERSHIP

- Section 1. Name and Location. These are the Bylaws of the unincorporated ASSOCIATION OF UNIT OWNERS OF PETTYGROVE PLACE CONDOMINIUMS (hereinafter the "Association"). Pettygrove Place Condominiums (hereinafter the "Condominium") is located in Multnomah County, Oregon, and has been submitted to the Oregon Condominium Act by a declaration filed simultaneously herewith (hereinafter the "Declaration"). The location of the Condominium is more specifically described in the Declaration.
- Principal Office. The principal office of the Association shall be located at Section 2. such address as may be designated by the Board of Directors from time to time.
- Section 3. **Purposes.** This Association is formed under the provisions of the Oregon Condominium Act to serve as the means through which the unit owners may take action with regard to the administration, management and operation of the Condominium.
- Applicability of the Bylaws. The Association, all unit owners and all persons Section 4. using the Condominium in any manner shall be subject to these Bylaws and to all rules and regulations which may be promulgated hereunder.
- Section 5. Composition of Association. The Association shall be composed of all unit owners of the Condominium, including CCD Development, LLC (hereinafter "the Declarant"), and the Association, itself, to the extend any of these own any unit or units of the Condominium.
- Section 6. **Definitions.** Except as otherwise provided herein, the definitions contained in or adopted by the Declaration shall be applicable to these Bylaws.
- Section 7. Incorporation. The Association shall initially be an unincorporated association. Upon approval by a majority vote of the unit owner, the Association may be incorporated under the Oregon Non-Profit Corporation law. In such event, the Articles of Incorporation shall be consistent with the Declaration and these Bylaws, and these Bylaws shall constitute the Bylaws of the incorporated Association. If the Association elects to be incorporated, the Association shall use the complete name of the Condominium in its corporate name.

Recorded in the County of Multnomah, Oregon

Page 1 - Pettygrove Place Condominiums Bylaws C:MyFiles\SNR\5987\NEWDOCS\BYLAWS.wpd



### ARTICLE II

### ASSOCIATION MEMBERSHIP, VOTING MAJORITY OF OWNERS, QUORUM, PROXIES

- Section 1. Membership in the Association. Upon becoming legal owner or contract purchaser of a unit, said owner shall automatically be a member of the Association and shall remain a member of the Association until such time as his ownership ceases for any reason. Unit ownership shall be determined, for all purposes of the Bylaws and the administration of the property, from the record of unit ownership maintained by the Association. The Board of Directors may, at its discretion, require that a unit owner file with the Association satisfactory proof of ownership, including a copy of the deed to or land sale contract for his unit, to which shall be affixed the certificate or the recording office of the County of Multnomah, Oregon, showing the date and place of recording of such deed or contract. Notwithstanding the foregoing, the Declarant shall be the owner of all previously unsold units, although no deed or land sale contract, with respect to such units, has been filed with the Association.
- Section 2. <u>Voting</u>. The owners of each unit shall have one vote. The Declarant shall be entitled to vote as the unit owner of any previously unsold units. The Board of Directors shall be entitled to vote as to any units owned by the Association. Whenever any unit is owned by two or more persons jointly, according to the records of the Association, the vote of such unit may be exercised by any one of the owners then present, in the absence of protest by a co-owner. In the event of such protest, no one co-owner shall be entitled to vote without the approval of all co-owners. In the event of disagreement among the co-owners, the vote of such a unit shall be disregarded completely in determining the proportion of votes given with respect to such matter.
- Section 3. <u>Binding Vote; Percent of the Vote</u>. The term "binding vote" shall mean more than fifty percent (50%) of the vote of the unit owners, present in person or by proxy, at a meeting at which a quorum is constituted. Such binding vote shall bind all unit owners for all purposes except where a higher percentage vote is required by law, by the Declaration or by these Bylaws. The term "percent of all votes" shall mean a percent of all the voting rights allocated to the units by the Declaration.
- **Section 4.** Majority Vote. The term "majority vote" or "majority of unit owners" means more than fifty percent (50%) of the voting rights allocated to the units by the Declaration.
- Section 5. Quorum. Except as otherwise provided in these Bylaws, the presence in person or by proxy of a majority of unit owners shall constitute a quorum. A subsequent joinder of a unit owner in the action taken at a meeting by signing and conferring in the minutes thereof shall constitute the presence of such person for the purposes of determining a quorum. When a quorum is once present to organize a meeting, it cannot be broken by the subsequent withdrawal of the unit owner or owners. If any meeting of members cannot be organized because of a lack of quorum, the

Page 2 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\5987\NEWDOCS\BYLAWS.wpd

members who are present, either in person or by proxy, may adjourn the meeting from time to time until a quorum is present, as provided in Article III, Section 9 of these Bylaws.

- Section 6. Proxies. A vote may be cast in person or by proxy. A proxy given by a unit owner to any person who represents such owner at meetings of the Association shall be in writing and signed by such owner at meetings of the Association and shall be filed with the Secretary. No proxy shall be valid after the meeting for which it was solicited unless otherwise expressly stated in the proxy, and every proxy shall automatically cease upon sale of the unit by its owner. A unit owner may pledge or assign his voting rights to a mortgagee. In such case, the mortgagee or its designated representative shall be entitled to receive all notices to which the unit owner is entitled hereunder and to exercise the unit owner's voting rights from and after the time that the mortgagee shall give written notice of such pledge or assignment to the Board of Directors. Any first mortgagee may designate a representative to attend all or any meetings of the Association.
- Section 7. Fiduciaries. An executors, administrator, guardian or trustee may vote, in person or by proxy, at any meeting of the Association with respect to any unit owned or held by such person in such capacity, whether or not the same shall have been transferred to his name; provided, that he shall satisfy the Secretary that he is the executor, administrator, guardian or trustee, holding such unit in such capacity.
- Section 8. Authority to Vote. All owners shall be entitled to vote (subject to the restrictions of Section 2 above), and this shall be true if they have leased their premises to a third party. An owner's right to vote may not be revoked.

### **ARTICLE III**

### MEETINGS OF THE ASSOCIATION

- Section 1. Place of Meetings. Meetings of the Association shall be held at such suitable place convenient to the unit owners as may be designated by the Board of Directors.
- Section 2. <u>Informational Meetings</u>. The initial meeting of the association shall be the transitional committee meeting or the turnover meeting as provided below. However, prior to such meeting, the Declarant may call meetings of the unit owners, formally or informally, for such purposes as Declarant deems necessary or appropriate.
- Section 3. Turnover Meetings. Within ninety (90) days of the earlier of: a) the date of conveyance to persons other than the Declarant of seventy five percent (75%) of the units which Declarant may submit to the Condominium which may be annexed under ORS 100.125 or b) three (3) years from the date the first unit is conveyed, the Declarant shall call a meeting of the unit owners for the purpose of transferring control of the Association to all unit owners, including Declarant. Notice of such meeting shall be given to each unit owner at least seven (7) by not more than fifty (50) says prior to the meeting and shall state the purpose and the time and the place where it is to be held.

 $Page \ 3 - Pettygrove \ Place \ Condominiums \ Bylaws \ {\tiny C:MyFiles\SNR\5987NEWDOCS\BYLAWS.wpd}$ 

At such turnover meeting, the interim Board of Directors will resign and successor directors will be elected by the unit owners as provided in Article IV, Section 3, of these Bylaws. At such meeting the Declarant shall deliver to the Association such information and documents as may be required by the Act.

The Declarant may, at its option, call the turnover meeting prior to the time specified herein; if Declarant has not called a meeting within the time specified herein, the meeting may be called and notice given by any unit owner or any first mortgagee of a unit.

In order to facilitate an orderly transition, during the three-month period following the turnover meeting the Declarant or an informed representative shall be available to meet with the Board of Directors on at least three mutually acceptable dates to review the documents delivered to the Association.

Section 4. Transition Committee: Initial Meeting. Subject to the terms of the next paragraph, within sixty (60) days of conveyance to persons other than the Declarant of fifty percent (50%) of the total number of units which Declarant may submit to this Condominium, Declarant may call the initial meeting of the unit owners for the purpose of forming a transitional committee. Notice of such meeting shall be given to each unit owner at least seven (7) but not more than fifty (50) days prior to the meeting and shall state the purpose and the time and place where it is to be held. The transitional committee shall be advisory only and shall consist of two or more members selected by unit owners other than the Declarant and may include not more than one representative of the Declarant. The members shall serve until the turnover meeting. The function of the committee shall be that of enabling ease of transition from control of the administration of the Association by the Declarant to control by the unit owners. The committee shall have access to the information, documents and records which the Declarant is required to turn over to the Association at the turnover meeting.

Declarant shall not be required to call a meeting for the purpose of forming a transitional committee. If Declarant has not called the meeting to form a transitional committee, the turnover meeting shall be the initial meeting of the Association.

Section 5. <u>Ballot Meetings</u>. Any meetings of the Association (other than the turnover meeting, the transitional committee meeting and special meetings called by petition of unit owners) may be proxy ballot, as the Board of Directors may elect, rather than a formal gathering. Ballots for such meetings must be properly executed and returned in sufficient quantity to constitute a quorum and to pass the proposal specifically propounded on the ballot. The vote of a ballot meeting shall be determined by the Board of Directors within forty-eight (48) hours of the deadline for return of ballots. Each unit owner shall be notified by mail or other delivery of written notice of the results of the ballot meeting or that a quorum of ballots was not returned, within ten (10) days after the ballots have been counted.

Page 4 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\S987\NEWDOCS\BYLAWS.wpd

**Section 6.** Annual Meeting. The first annual meeting of the Association shall be held approximately one year following the turnover meeting and shall be set by action of the Board of Directors. The date of successive annual meetings may be changed from time to time, but must be held annually. At such meetings those members of the Board of Directors whose terms have expired shall be elected by the unit owners in accordance with the provisions of Article IV, Section 3, of these Bylaws. The unit owners may also transact such other business of the Association as may properly come before them.

Section 7. Special Meetings. A special meeting of the unit owners may be called by the Chairperson, a majority of the Board of Directors or upon a petition signed by at least forty percent (40%) of the unit owners, according to their voting rights, having been presented to the Secretary. All meetings called because of petition of unit owners shall be held at a formal gathering and not by ballot. The notice of any special meeting shall state the time and place of such meeting except as stated in the notice unless by consent of all the unit owners of as otherwise set out in these Bylaws.

Section 8. Notice of Meetings. It shall be the duty of the Secretary to mail a notice of each meeting of the unit owners stating that purpose thereof and the time and place where it is to be held, to each owner of record, at least ten (10) days but not more than fifty (50) days prior to such meeting or the date when ballots for a ballot meeting are required to be returned. The mailing shall be sent to a single address, of which the Secretary has been notified in writing by such parties. If no address has been given to the Secretary in writing, then mailing to the Condominium unit shall be sufficient. The mailing or actual delivery of a notice in the manner provided in this Section shall be considered notice served. Notice of a meeting may be waived by any unit owner before or after the meeting.

Section 9. Adjourned Meeting. If any gathering of unit owners is not a legal meeting because a quorum has not attended, the owners who are present either in person or by proxy, may adjourn the meeting to a time not less than forty-eight (48) hours nor more than thirty (30) days from the time the original meeting was called. No notice of the adjourned meeting need be given other than by announcement at the meeting at which such adjournment takes place. The adjournment provisions of this Section do not apply to meetings by ballot.

**Section 10.** Order of Business. The order of business at meetings of the unit owners shall be as follows:

- (a) Roll Call
- (b) Proof of notice of meeting or waiver of notice
- (c) Reading of minutes of the preceding meeting
- (d) Reports of officers

Page 5 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\5987\NEWDOCS\BYLAWS.wpd

- (e) Reports of committees, if any
- (f) Election of directors
- (g) Unfinished business
- (h) New business
- (i) Adjournment

### ARTICLE IV

### BOARD OF DIRECTORS QUALIFICATION, ELECTION, MEETINGS

- Section 1. Number and Qualification. The affairs of the Association shall be governed by a Board of Directors composed of three (3) persons. All directors must be the owner or the co-owner of a unit. For purposes of this Section, the officers of any corporate owner and the partners of any partnership shall be considered co-owners of any units owned by such corporation or partnership. Co-owners of the same unit may not serve as directors simultaneously. The qualifications for directors set forth herein do not apply to interim directors appointed by Declarant.
- **Section 2.** <u>Interim Directors</u>. Upon the recording of the Declaration, the Declarant may appoint an interim board of three (3) directors who shall serve until replaced by Declarant or until their successors have been elected by the unit owners as hereinafter provided.
- Section 3. <u>Election and Term of Office</u>. At the turnover meeting, the interim directors (if any) shall resign and three (3) successors shall be elected as herein provided. The term of office of each directors shall be fixed at two (2) years.
- Section 4. <u>Vacancies</u>. Vacancies on the Board of Directors caused by any reason other than the removal of a directors by a vote of the Association shall be filled by vote of a majority of the remaining directors, even though they may constitute less than a quorum, or by a sole remaining director. Each person so elected shall be a director until a successor is elected upon expiration of the term of which such person was elected by the other directors to serve. Vacancies in the interim Board of Directors shall be filled by Declarant.
- **Section 5.** Removal of Directors. At any legal annual or special meeting other than a meeting by ballot, any one or more directors, other than interim directors, may be removed with or without cause, by binding vote of the unit owners, and a successor may then and there be elected to fill the vacancy thus created. Any director whose removal has been proposed by the unit owners may be given an opportunity to be heard at the meeting.

Page 6 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\5987\NEWDOCS\BYLAWS.wpd

- Section 6. Open Meetings; Notice. All meetings of the Board of Directors shall be open to unit owners, except for matters considered subject to executive session pursuant to ORS 100.420(1). However, unit owners may not participate in the Board meetings without the permission of the Board of Directors. For other than emergency meetings, notice of the time and place of directors' meetings shall be posted at a place of places on the Condominium at least three (3) days prior to the meeting, or notice shall be provided by a method otherwise reasonably calculated to inform unit owners of such meetings.
- Section 7. <u>Organizational Meeting</u>. The first meeting of newly elected Board of Directors shall be held within ten (10) days of election at such place as shall be fixed by the directors at the meeting at which such directors were elected, and no notice shall be necessary to the newly elected directors in order to legally hold such meeting, providing a majority of the newly elected directors are present.
- **Section 8.** Regular Meetings. Regular meetings of the Board of Directors may be held at such time and place as shall be determined, from time to time, by a majority of the directors.
- **Section 9.** <u>Special Meetings</u>. Special meetings of the Board of Directors may be called by the Chairperson or the Secretary or on the written request of at least two (2) directors. Special meetings of the Board of Directors may be called on three (3) days' notice to each director, given personally or by mail, telephone or telegraph, which notice shall state the time, place and purpose of the meeting.
- **Section 10.** Conference Call Meetings. In emergency situations, meetings of the Board of Directors may be conducted by telephonic communication. Such telephonic meetings may be carried on by means of a "conference call" in which each directors may speak with any of the other directors. The directors shall keep telephone numbers on file which the Chairperson to be used for telephonic meetings.
- Section 11. Waiver of Notice. Before, at, or after any meeting of the Board of Directors, any director may, in writing, waive notice of such meeting and such waiver shall be deemed equivalent to the giving of such notice. Attendance by a director at any meeting of the Board shall be a waiver of notice by him of the time and place thereof. If all the directors are present at any meeting of the Board, no notice to such directors shall be required, and any business may be transacted at such meeting.
- Section 12. <u>Board of Directors' Quorum</u>. At all meetings of the Board of Directors, a majority of the existing directors shall constitute a quorum for the transaction of business, and the acts of the majority of the directors shall be the acts of the Board of Directors. If, at any meeting of the Board of Directors, there be less than a quorum present, the majority of those present may adjourn the meeting from time to time. At any such adjourned meeting, any business which might have been transacted at the meeting as originally called may be transacted without further notice.

Page 7 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\\$987\NEWDOCS\BYLAWS.wpd

Section 13. <u>Compensation of Directors</u>. No directors shall be compensated in any manner, except for out-of-pocket expenses not exceeding \$100 in any three (3) month period, unless such compensation is approved by binding vote of the unit owners.

### ARTICLE V

### ASSOCIATION RESPONSIBILITIES; BOARD OF DIRECTORS' POWERS AND DUTIES

- Section 1. Association Responsibilities. The Association will have the responsibility of administering the Condominium, approving the annual budget, establishing and collecting assessments, arranging for the operation, management and maintenance of the Condominium, including negotiating and contracting with and supervising any person, persons, or business entity with respect to such matter, instituting, defending, or interviewing in litigation or proceedings in its own name or on behalf of two or more unit owners on matters affecting the Condominium and taking such other actions and exercising such other powers as are authorized by the provisions of ORS 100.405 as the same may be amended from time to time.
- Section 2. <u>Board's Powers and Duties</u>. The Board of Directors shall have all powers and duties necessary to carry out the responsibilities of the Association and may do all such acts and things as are not by law or by these Bylaws directed to be exercise and done by the unit owners; specifically and without limitation, the Board of Directors shall have the authority to carry out and be responsible for the following matters:
- (a) Operation, upkeep, care, maintenance, repair and supervision of the general common elements, the limited common elements and Association property, except to the extent this obligation is imposed on the unit owner in these Bylaws.
- (b) Determination of the amounts required for operation, maintenance and other affairs of the Association; preparation and adoption of operating budgets; and setting assessments therefore.
- (c) Collection of assessments from the unit owners, both prorata assessments and individual assessments.
- (d) Payment of all common expenses of the Association and institution and maintenance of a voucher system for such payment, which shall require a sufficient number of signatories on checks and vouchers thereon as shall be reasonably necessary to prevent any misuse of Association funds.
- (e) Employment and dismissal of such personnel as is necessary for the maintenance, upkeep and repair of the common elements.

Page 8 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\S987\NEWDOCS\BYLAWS.wpd

- (f) Employment of legal, accounting or other personnel for reasonable compensation to perform such services as may be required for the proper administration of the Association, and preparing and filing any required tax returns or forms. The Board Of Directors annually shall cause to be filed the necessary income tax returns for the Association.
- (g) Opening of bank accounts on behalf of the Association and designating the signatories required therefor.
- (h) Purchasing units of the Condominium at foreclosure or other judicial sales in the name of the Association, or its designees, on behalf of all the unit owners as provided in these Bylaws. In any foreclosure action instituted by the Board of Directors, the Board shall enter a bid at the sale for the amount of the unpaid lien and costs and expenses incurred in such action. No other purchase can be undertaken unless the unit owners have authorized the purchase by majority vote.
- (i) Selling, leasing, mortgaging, voting the votes appurtenant to, or otherwise dealing with units of the Condominium acquired by the Association or its designee on behalf of all the unit owners.
  - (j) Obtaining insurance or bonds pursuant to the provisions of these Bylaws.
- (k) Making additions and improvements to, or alterations of, the common elements; provided, however, that no such project may be undertaken by the Board if the total cost will exceed the amount of \$1,000 unless the project has been approved by majority vote of the unit owners. This limitation shall not be applicable to repairs or maintenance undertaken pursuant to paragraph (a) above.
- (l) Executing, acknowledging, delivering and recording on behalf of the unit owners easements, leases, rights of ways, license and other similar interest affecting the general common elements after the granting of such interests has been approved by the unit owners as provided in the Declaration.
- (m) Promulgation of rules and regulations governing the Condominium and use thereof which shall be consistent with the restrictions set out in Article IX of these Bylaws.
- (n) Enforcement by legal means or otherwise of the provisions of the Oregon Condominium Act, the Declaration, these Bylaws and any rules and regulations adopted hereunder.
- (o) The filing of an Annual Report and any Amendments in accordance with ORS 100.250.
- (p) Defend against any claims, proceedings or actions brought against the Association.

Page 9 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\5987\NEWDOCS\BYLAWS.wpd

- (q) Initiate or intervene in litigation or administrative proceedings in its own name and without joining the individual unit owners, in the following:
- (i) Matters relating to the collection of assessments and the enforcement of governing documents;
  - (ii) Matters arising out of contracts to which the Association is a party;
- (iii) Actions seeking equitable or other nonmonetary relief regarding matters that affect the common interests of the Unit owners, including but not limited to the abatement of nuisance;
- (iv) Matters relating to or affecting common elements, including but not limited to actions for damage, destruction, impairment or loss of use of any common element;
- (v) Matters relating to or affecting the units or interests of unit owners, including but not limited to damage, destruction, impairment or loss of use of a unit or portion thereof, if (A) resulting from a nuisance or a defect in or damage to a common element; or (B) required to facilitate repair to any common element; and
- (vi) Any other matter to which the Association has standing under law or pursuant to the Declaration, these Bylaws or any articles of incorporation.
- (r) At least ten (10) days prior to instituting any litigation or administrative proceedings to recover damages under Article V, Section 2(q)(v) above, the Association shall provide written notice to each affected unit owner of the Association's intent to seek damages on behalf of the owner. The notice shall, at a minimum:
  - (i) Inform each owner of the general nature of the litigation or proceedings;
- (ii) Describe the specific nature of the damages to be sought on the owner's behalf;
- (iii) Set forth the terms under which the Association is willing to seek damages on the owner's behalf, including any mechanism proposed for determining and distribution of any damages recovered;
- (iv) Inform each owner of the owner's right not to have the damages sought on the owner's behalf and specify the procedure for exercising the right; and
- (v) Inform the owner that exercising the owner's right not to have damages sought on the owner's behalf (A) relieves the Association of its duty to reimburse or indemnify the owner for damages; (B) does not relieve the owner from the owner's obligation to pay dues or
- Page 10 Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\5987\NEWDOCS\BYLAWS.wpd

assessments relating to the litigation or proceeding; (C) does not impair any easement owned or possessed by the Association; and (D) does not interfere with the Association's right to make repairs to the common elements.

(vi) Within ten (10) days of mailing such notice, any owner may request in writing that the Association not seek damages on the owner's behalf. If an owner makes such a request, the Association shall not make or continue any claim or action for damages with regard to the objecting owner's unit or interest and shall be relieved of any duty to reimburse or indemnify the owner for damages under the litigation or proceeding.

### Section 3. Reports and Audits; Records Keeping.

- (a) The Board or its designee, shall keep detailed, accurate records, in chronological order, of the receipts and expenditures affecting the common elements, itemizing the maintenance and repair expenses of the common elements and any other expenses incurred, and shall keep any other financial records sufficient for proper accounting purposes. All assessments shall be deposited in a separate bank account in the name of the Association. All expenses of the Association shall be paid from the Association bank account.
- (b) The Board Of Directors shall at least annually adopt a budget for the Association. Within thirty (30) days after adopting the annual budget for the Association, the Board Of Directors shall provide a summary of the budget to all unit owners. If the Board Of Directors fails to adopt an annual budget, the last adopted budget shall continue in effect.
- (c) An annual report consisting of a balance sheet and income and expense statements for the preceding year shall be distributed by the Board of Directors to all unit owners, and to all mortgagees of units who have requested the same, within ninety (90) days after the end of each fiscal year. From time to time the Board of Directors, at the expense of the Association, may obtain an audit of the books and records pertaining to the Association. At any time any unit owner or mortgagee may, at his own expense, cause an audit of inspection to be made of the books and records of the Association.
- (d) The Board of Directors shall maintain at all times the records and documents of the Association, including those received from Declarant at the turnover meeting. Such records and documents shall be reasonably available for examination by a unit owner or a mortgagee; upon written request from the unit owner or mortgagee such records and documents shall be made available for duplication. The Board shall maintain copies, suitable for duplication, of the Declaration, Bylaws, rules and regulations (and amendments thereto) current operating budget, and the most recent annual report. Upon written request of a prospective purchaser such copies and documents shall be made available for duplication during reasonable hours. The Board may charge a reasonable fee for furnishing copies to a unit owner, mortgagee or prospective purchaser.

Page 11 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\S987\NEWDOCS\BYLAWS.wpd

Section 4. Managing Agent. The Board of Directors may employ a managing agent, to be compensated in an amount established by the Board, to perform such duties and services as the Board shall authorize, including, but not limited to, the duties otherwise delegated to the Secretary or Treasurer in Article VI of these Bylaws. The managing agent shall have the right to contract with any unit owner, individually or collectively with other unit owners, for the management of lease of a particular unit or units.

### ARTICLE VI

### **OFFICERS**

Section 1. <u>Designation</u>. The principal officers of the Association shall be a Chairperson, who shall be a member of the Board of Directors, a Secretary, and a Treasurer, all of whom shall be elected by the Board of Directors. The Chairperson shall be unit owner. The Secretary and Treasurer need not be unit owners.

The Board may appoint an Assistant Treasurer and an Assistant Secretary, and any such other officers as in their judgment may be necessary of desirable.

- **Section 2.** Election of Officers. The officers of the Association shall be elected by the Board of Directors at the organizational meeting of each new Board or any Board meeting thereafter, and shall hold office at the pleasure of the Board. If any office shall become vacant, the Board of Directors shall elect a successor to fill the unexpired term at any regular meeting of the Board of Directors, or at any special meeting of the Board called for that purpose.
- Section 3. Removal of Officers. Upon an affirmative vote of a majority of the members of the Board of Directors, any officer may be removed, either with or without cause, and his successor may be elected at any regular meeting of the Board of Directors at any special meeting of the Board of Directors called for such purpose.
- Section 4. <u>Chairperson</u>. The Chairperson shall be the chief executive officer of the Association. He shall preside at all meetings of the Association and of the Board of Directors. He shall have all of the general powers and duties which are usually vested in the chief executive officer of an association, including, but not limited to, the power to appoint committees from among the unit owner from time to time as he may in his discretion decide is appropriate to assist in the conduct.
- Section 5. Secretary. The Secretary shall keep the minutes of all meetings of the Board of Directors and the minutes of all meetings of the Association. He shall attend to the giving and serving of all notices to the unit owners and directors. He shall have charge of such records of the Association as the Board may direct; and he shall, in general, perform all the duties incident to the office of Secretary and as may be required by the directors.

Page 12 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\5987\NEWDOCS\BYLAWS.wpd

Section 6. Treasurer. The Treasurer shall have responsibility for Association funds and securities not otherwise held by the managing agent, and shall be responsible for keeping full and accurate accounts of all receipts and disbursements in books belonging to the Association. He shall be responsible for the preparation of all required financial statements. He shall be responsible for the deposit of all monies and other valuable effects in the name, and to the credit of the Association in such depositories as may from time to time be designated by the Board of Directors. He shall perform all other duties incident to the office of Treasurer and as may be required by the directors.

Section 7. <u>Directors as Officers</u>. Any director may be an officer of the Association.

Section 8. <u>Compensation of Officers</u>. No officer shall receive any compensation from the Association for acting as an officer, unless such compensation is authorized by binding vote of the unit owners.

### ARTICLE VII

### **EXPENSES AND ASSESSMENTS**

Section 1. Assessments. All unit owners are obligated to pay assessments imposed by the Board of Directors to meet all the common expenses and for such other reasons and purposes as provided in the Bylaws. Assessments may not be waived due to limited or nonuse of common elements or abandonment of a unit.

Assessments to cover the costs of insurance and funding the reserve account shall commence upon the first conveyance of a unit in the Condominium. The commencement of assessments to cover the remaining operational expenses may be deferred until such time as Declarant elects to commence the same or until the turnover meeting, whichever is sooner. Declarant shall pay all such remaining operational expenses while such assessments are deferred.

- Section 2. <u>Determination of Common Expenses</u>. Common expenses shall include:
  - (a) Expenses of administration.
  - (b) Expenses of maintenance, repair or replacement of common elements.
  - (c) Cost of insurance bonds obtained in accordance with these Bylaws.
  - (d) Cost of funding reserves.
  - (e) Any deficit in common expenses for any prior period.
- (f) Utilities for the common elements and other utilities with a common meter or commonly billed, such as sewer and trash collection.

Page 13 - Pettygrove Place Condominiums Bylaws C: MyFilesISNR\\$987\NEWDOCS\BYLAWS.wpd

- (g) Any other items properly chargeable as an expense of the Association or properly assessed against a unit owner of owners as provided herein.
  - (h) Any other items agreed upon as common expenses by all unit owners.
- Section 3. Annual Budget. The initial budget and estimated assessment shall be determined by Declarant. The budget and assessment shall thereafter be subject to review by the Board of Directors. The Board shall from time to time, and at least annually, estimate the expenses to be incurred during the coming year or fiscal period, and to determine the annual assessment and any special assessments to be paid during such year or period. Account shall be taken of any expected income and any surplus available from the prior year's operations. The budget may provide for reserves for working capital and unexpected contingencies. If any sums estimated and budgeted for any purpose prove inadequate for any reason (including a unit owner's failure to pay assessments for any reason) the Board may at any time levy a further assessment.
- Section 4. Reserve Accounts for Replacement of Common Elements. The initial budget determined by Declarant shall make provision for a reserve account or accounts for replacement of those parts of the common elements which will normally require replacement in more than three (3) and less than thirty (30) years, for exterior painting if the common elements include exterior painted surfaces, and for such other items as may be required by the Declaration or these Bylaws. The reserve account need not include those items that could reasonably be funded from the operating budget. The amount assessed shall take into account the estimated remaining life of such items and the current replacement cost thereof. The amount of payments to the reserve account shall be adjusted at least annually to recognize changes in current replacement costs over time.
- (a) The reserve account must be funded by assessments against the individual unit assessed for maintenance of items for which the reserve account is established. For example, if a unit or units are assessed separately for maintenance of a particular limited or general common element, the same unit or units will be assessed separately for any reserve account established for that particular limited or general common element.
- (b) The assessment for the reserve account will accrue from the time of the conveyance of the first individual unit assessed; however, Declarant may elect to defer payment of the accrued assessment for any unsold unit until the time of conveyance of that unit, but no longer than a period of three (3) years after the date the Declaration is recorded. The books and records of the Association shall reflect the amount owing from the Declarant for all reserve assessments..
- (c) The reserve account shall be established in the name of the Association. It is to be used only for the maintenance, repair and replacement of common elements for which reserves have been established and shall be kept separate from other funds of the Association. However, after the turnover meeting the Board of Directors may borrow funds from the reserve account to meet high seasonal demands on the regular operating funds or to meet other temporary expenses which will be paid from special assessments or maintenance fees.

Page 14 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\5987\NEWDOCS\BYLAWS.wpd

- (d) The Board of Directors of the Association shall annually conduct a reserve study, or review and update an existing study, of the common elements to determine the reserve account requirements. The reserve study shall include (i) identification of all items for which reserves are to be established; (ii) the estimated remaining useful life of each item as of the date of the reserve study; (iii) an estimated cost of maintenance, repair or replacement of each item at the end of its useful life; and (iv) a thirty (30) year plan with regular and adequate contributions, adjusted by estimated inflation and interest earned on reserves, to meet the maintenance, repair and replacement schedule.
- (e) Following the turnover meeting, the Association may, on an annual basis, elect not to fund the reserve account by unanimous vote of the unit owners.
- Section 5. Special Assessments for Capital Improvements. In the case of any duly authorized capital improvement to the common elements, the Board of Directors may establish separate assessments for the same and maintain the proceeds from such assessments in separate accounts.
- Section 6. Assessments Allocated to Each Unit; Individual Assessments. Except as otherwise provided, all unit owners shall be assessed in accordance with the undivided interest in the common elements allocated to each unit by the Declaration. However, unit owners may be assessed additional amounts individually for common expenses in the process of collection of assessments individually for fines, charges and expenses in the process of collection of assessments and enforcement of the Declaration, Bylaws, and rules and regulations pursuant to Article IX and otherwise provided in these Bylaws.
- Section 7. Omission of Budget and Assessments. The omission by the Board before the expiration of any fiscal year to fix the budget, estimate the expenses, and/or determine the assessment for the forthcoming year shall not be deemed a waiver or modification in any respect of the provision of these Bylaws, or a release of the unit owner from the obligation to pay the assessment or any installment thereof; the assessments fixed for the preceding year and any unpaid portions of prior special assessments shall continue until new assessments are fixed.
- Section 8. <u>Debt Obligation; Installment; Interest</u>. Each assessment shall be the joint and several personal obligation of the owner or owners of the unit as of the time it is assessed. Assessments shall be paid monthly. Any assessment or installment thereof unpaid when due shall be delinquent and shall bear interest at twelve percent (12%) per annum from its due date until paid.
- **Section 9.** Association's Lien Against Unit. The Association, upon complying with ORS 100.450 or as the same may be amended, shall have a lien upon the individual unit and undivided interest in the common elements appertaining to such unit for the reasonable value of common expenses attributable to the unit and for any unpaid assessments and interest. The lien shall be prior to all other liens or encumbrances upon the unit except:

Page 15 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\5987\NEWDOCS\BYLAWS.wpd

- (a) Tax and assessment liens, and
- (b) A prior mortgage, trust deed or land sale contract of record.

## Section 10. Transferee's Liability for Unpaid Share of Common Expenses.

- (a) Where the purchaser of a unit obtains title to the unit as a result of foreclosure of the first mortgage or trust deed or contract of sale, such purchaser, his successors and assigns, shall not be liable for any of the common expenses chargeable to such unit which became due prior to the acquisition of title to such unit by such purchaser. Such unpaid share of common expenses shall be a common expense of all the unit owners including such purchaser, his successors and assigns.
- (b) In a voluntary conveyance of a unit, the grantee shall be jointly and severally liable with the grantor for all unpaid charges against the latter for his proportionate share of common expenses up to the time of the grant or conveyance, without prejudice to the grantee's right to recover from the grantor the amounts paid by the grantee therefor. However, upon request of a prospective purchaser the Board of Directors shall make and deliver a statement of the unpaid charges against the prospective grantor, and the grantee in that case shall not be liable for, nor shall the unit when conveyed be subject to, a lien filed thereafter for any charges against the grantor in excess of the amount therein set forth.
- Section 11. <u>Statement of Common Expenses and Assessments</u>. The Board of Directors shall promptly provide any unit owner who makes a request in writing with a written statement of his unpaid common expenses and assessments.
- **Section 12.** Annexation of Additional Units. Unless the Board otherwise directs, if additional units are annexed during the course of a fiscal year, the common expenses shall be deemed to have increased proportionately, and such additional units shall be assessed consistent with existing units from the date of annexation.

## ARTICLE VIII

## COLLECTION OF ASSESSMENTS; ENFORCEMENT

- Section 1. <u>Compliance With Declaration, Bylaws, Rules and Regulations</u>. Each unit owner shall comply with the Declaration, Bylaws, and rules and regulations adopted pursuant thereto, as well as with such other covenants, conditions and restrictions contained in the deed to the unit. Failure to comply therewith shall be ground for an action maintainable by the Association or by an aggrieved unit owner.
- Section 2. <u>Authority to Enforce and Collect; No Right Of Offset</u>. The Board of Directors, on behalf of the Association, shall take prompt action against any violator to enforce the

Page 16 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\5987\NEWDOCS\BYLAWS.wpd



provisions of the Declaration, Bylaws, and rules and regulations adopted pursuant thereto, including prompt action to collect any unpaid assessment. In doing so, the Board may exercise one or more of the remedies, separately or concurrently, specified in this Article, as well as any other remedies which may be available at law. Unit owners may not claim an offset against assessments for failure of the Association to perform its obligations as set forth in the Declaration or these Bylaws.

- **Section 3.** Abatement and Enjoining of Violations. In the event of the violation of the Declaration, Bylaws, or any rules or regulations adopted pursuant thereto, the Board of Directors shall have the right to:
- (a) enter the unit or limited common element in which or as to which such violation exists and summarily abate and remove, at the expense of the unit owner, any structure, thing or condition that may exist therein contrary to the intent and meaning of the provisions of the documents (except that judicial proceedings must be instituted before items of construction can be altered or demolished), and the Board and its agents shall not thereby be deemed guilty of any manner of trespass; and/or
- (b) enjoin, abate, or remedy such thing or condition by appropriate legal proceedings.
- **Section 4.** <u>Late Charges; Fines</u>. The Board may, if it deems appropriate, impose charges for late payments of assessments and, after giving notice and an opportunity to be heard, levy reasonable fines for violations of the Declaration, Bylaws and rules and regulations adopted pursuant thereto.
- Section 5. <u>Acceleration of Assessment</u>. In the event that a unit owner fails to pay an installment of an assessment when it is due, the Board may, after ten (10) days written notice, declare the defaulting unit owner's entire annual or special assessment due immediately and interest thereafter shall accrue on the entire assessment at twelve percent (12%) per annum until paid.
- Section 6. Foreclosure of Lien Against Unit; Appointment of Receiver; Power to Bid at Foreclosure Sale. The Board of Directors, on behalf of the Association, may bring suit to foreclose the lien against the unit pursuant to ORS 100.450. In any such foreclosure suit, the unit owner shall be required to pay reasonable rental for the unit. The plaintiff in such foreclosure suit shall be entitled to the appointment of a receiver to collect the rent. The Board of Directors, acting on behalf of the unit owners, shall have the power to bid for the unit at the foreclosure sale, and to acquire and hold, lease, mortgage, and convey the same, subject to the restrictions in Article V, Section 2(h).
- Section 7. Action to Obtain and Recover a Money Judgment. The Board of Directors, on behalf of the Association, may bring an action to obtain a money judgment against a unit owner for damages and/or for unpaid assessments. An action to recover a money judgment for

Page 17 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\5987\NEWDOCS\BYLAWS.wpd

unpaid assessments may be maintained without foreclosing or waiving the lien securing the same referred to in Article VII, Section 9 of these Bylaws.

- Section 8. Restriction of Right to Use of Common Element Facilities. In the event a unit owner fails to pay assessments when due or violates the provisions of the Declaration, Bylaws or rules and regulations adopted pursuant thereto, the Board of Directors may deny or restrict such unit owner's right to use any common element facility with respect to which such unit owner otherwise had a right of use so long as the assessment remains unpaid or the violation continues.
- Section 9. Assessment Collection Costs: Attorney's Fees. Unit owners shall be obligated to pay reasonable fees and costs including, but not limited to, attorney's fees incurred in connection with efforts to collect delinquent and unpaid assessments, and/or to enforce the provisions of the Act, Declaration, Bylaws or rules and regulations adopted pursuant thereto, whether or not suit or action is commenced. In the event suit or action is commenced for any of the foregoing, the defendant unit owner or owners, jointly and severally, will be liable for the costs of such suit or action, including reasonable attorney's fees to be fixed by the Court or Courts, at trial, on appeal, and on any petition for review, in addition to all other obligations.

#### ARTICLE IX

## MAINTENANCE AND USE OF CONDOMINIUM PROPERTY

## Section 1. Maintenance and Repair.

- (a) Each unit owner must perform promptly all cleaning, maintenance and repair work within his own unit, which if omitted would affect the common elements of the Condominium or a part thereof belonging to other unit owners, and shall be responsible for the damages and liabilities that his failure to do so may cause.
- (b) Each unit owner shall be responsible for the repair, maintenance, or replacement of windows, doors, and any plumbing, heating or air conditioning fixtures, telephones, water heaters, fans, lighting fixtures and lamps, fireplaces and flues, refrigerators, dishwashers, ranges, ovens, or other appliances and accessories that maybe in or connected with his unit, regardless of whether such items are designated common elements.
- (c) Each unit owner shall keep the decks and other limited common elements appurtenant to his unit in a neat, clean and sanitary condition.
- (d) A unit owner shall promptly reimburse the Association for any expenditures incurred in repairing or replacing any common element damaged through his fault or at his direction, as provided in Article X, Section 7, of the Bylaws.

Page 18 - Pettygrove Place Condominiums Bylaws C:MyFilesISNR\5987NEWDOCS\BYLAWS.wpd



(e) All other maintenance, repair and replacement to the general and limited common elements shall be made by the Association as a common expense.

## Section 2. <u>Use of Units; Internal Changes; Alterations.</u>

- (a) All units shall be used for residential purposes only, and all common elements shall be used in a manner conducive to such purposes. No unit owner shall be permitted to lease his unit for hotel or transient purposes, nor to lease less than the entire unit. Any lease or rental agreement shall provide that the terms of the lease shall be subject in all respects to the provisions of the Declaration and Bylaws and that any failure by the lessee to comply with the terms of such documents shall be a default under the lease. All leases shall be in writing, and copies shall be given to the Board of Directors.
- (b) A unit owner shall make no repair or alteration or perform any other work on his unit which would jeopardize the soundness or safety of the Condominium, reduce the value thereof, impair any easement or hereditament or increase the common expenses of the Association unless the consent of all the other unit owners affected is first obtained. Subject to this limitation, however, a unit owner may:
- (i) Make any improvements or alterations to his unit that do not impair the structural integrity or mechanical systems of the Condominium or lessen the support of any portion of the Condominium.
- (ii) After acquiring an adjoining unit or any adjoining part of an adjoining unit, may submit a written request to the Board of Directors for permission to remove or alter any intervening partition or to create apertures therein, even if the partition in whole or in part is a common element. The Board of Directors shall approve the change unless it determines within forty-five (45) days that the proposed change will impair the structural integrity or mechanical systems of the Condominium or lessen the support of any portion of the Condominium. The Board of Directors may require the unit owner, at his own expense, to submit an opinion of a registered architect or registered professional engineer that the proposed change will not impair the structural integrity or mechanical systems of the Condominium or lessen the support of any portion of the Condominium. Removal of partitions or creation of apertures under this paragraph is not an alteration of boundaries.
- Section 3. <u>Use of the Common Elements</u>. A unit owner shall not place or cause to be placed in the lobbies, patios, balconies, porches, decks, ramps, vestibules, stairways, and other Condominium areas and facilities of a similar nature, any furniture, packages, or objects of any kind, except that suitable furniture may be placed on the decks and patios. A unit owner may not change the appearance of the common elements or the exterior appearance of a unit without permission of the Board of Directors. Subject to limitations contained in these Bylaws, a unit owner may use the common elements in accordance with the purposes for which they are intended; but a unit owner may not hinder or encroach upon the lawful rights of the other unit owners.

Page 19 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\5987\NEWDOCS\BYLAWS.wpd

## Section 4. Relocation of Boundaries.

- (a) The boundaries between adjoining units, including any intervening common elements, may be relocated or eliminated by an amendment to the Declaration. The owners of the affected units shall submit to the Board of Directors a proposed amendment which shall identify the units involved, state any reallocations of common element interest, voting rights, common expense liability and right to common profits and contain words of conveyance. The Board of Directors shall approve the amendment unless it determines within forty-five (45) days that the reallocations are unreasonable, or the relocation of elimination will impair the structural integrity or mechanical systems of the Condominium or lessen the support of any portion of the Condominium.
- (b) The Board of Directors may require the owners of the affected units to submit an opinion of a registered architect or registered professional engineer that the proposed relocation or elimination will not impair the structural integrity or mechanical systems of the Condominium or lessen the support of any portion of the Condominium.
- (c) The Board of Directors or any agent appointed by the Board of Directors may supervise the work necessary to effect the boundary relocation of elimination.
- (d) The amendment shall be executed by the owners and mortgagees or trust deed beneficiaries of the affected units, certified by the Chairperson and Secretary of the Association and approved and recorded in accordance with ORS 100.135(1)(b).
- (e) A plat necessary to show the altered boundaries between the adjoining units shall be recorded in accordance with ORS 100.115.
- (f) Any expenses incurred under this Section shall be charged to the owners of the units requesting the boundary relocation or elimination.
- **Section 5.** Rules of Conduct. The following rules of conduct apply to all unit owners and all other persons using the Condominium in any manner.
- (a) Without prior written approval of the Board of Directors, no advertisements, posters, or signs of any kind shall be displayed to public view on or from any unit or the common elements except signs used by Declarant to advertise units for sale or lease.
- (b) All persons shall exercise extreme care about creating disturbances, making noise, or using musical instruments, radios, television, and amplifiers that may disturb other residents.
- (c) Other than a maximum of two (2) household pets per unit, no animals or fowls shall be raised, kept or permitted within the Condominium or any part thereof. No animals, fowls or pets of any kind shall be kept, bred or raised for commercial purposes. Those unit owners keeping pets will abide by municipal sanitary regulations, leash laws and rules and regulations promulgated

Page 20 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\5987\NEWDOCS\BYLAWS.wpd

by the Board of Directors. The unit owner may be required to remove a pet after receipt of two (2) notices in writing from the Board of Directors of violations of any such laws, rules or regulations governing pets.

- (d) No garments, rugs, and similar items shall be hung from the windows or from any of the facades, decks, or terraces of the project. It is prohibited to hang or shake dust rags, mops, and similar items from the windows or decks, or terraces, or to clean such items by beating them on an exterior part of the buildings.
- (e) No garbage, trash or other waste shall be deposited or maintained on any part of the common elements except areas or containers designated for such items.
- (f) No person shall install wiring for electrical or telephone installation, television antenna, satellite dish, machines or air conditioning units, or similar devices on the exterior of the Condominium or cause them to protrude through the walls or the roof of the Condominium except as authorized by the Board of Directors. No exterior window guards, awnings, or shades, flag poles or exterior lights or noise making devices shall be installed without the prior consent of the Board of Directors.
- (g) In order to preserve the attractive appearance of the Condominium, the Board of Directors may regulate the nature of items which may be placed in or on windows, decks, patios, and the outside walls so as to be visible from other units, the common elements or outside the Condominium. All such items shall be maintained in a neat, clean and sanitary manner by the unit owner. All windows shall be covered with material that is white or lined with white, or as the Board approves.
- (h) The parking spaces designated as general common elements in the Declaration are intended for use of automobiles of only unit owners, and guests. The Board may make such rules necessary to govern the use of any common element parking areas by which all unit owners and other users shall be bound.
- (i) Vehicular traffic on the streets and drives within the Condominium shall be limited to five (5) miles per hour as a safety precaution. This speed limit shall apply to bicycles, motor scooters, motorcycles, automobiles, and trucks.
- (j) No trucks, boats, house trailers, motor homes, pickup campers, mobile homes, or like recreational vehicles shall be used for residential purposes, nor shall they be stored or parked on the general common elements except in areas, if any, specifically so designated by the Board of Directors.
- (k) No commercial activities of any kind shall be carried on in any unit or in any other portion of the Condominium without consent of the Board of Directors, except activities relating to the rental or sale of units. This provision, however, shall not be construed so as to prevent

Page 21 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\5987\NEWDOCS\BYLAWS.wpd

or prohibit a unit owner from maintaining his professional personal library, keeping his personal business or professional records or accounts, handling his personal business or professional telephone calls, or occasionally conferring with business or professional associates, clients or customers, in his unit.

- (l) Nothing shall be done or kept in any unit or in the common elements which will increase the cost of insurance on the common elements. No unit owner shall permit anything to be done or kept in his unit or in the common elements which will result in cancellation of insurance on any unit or any part of the common elements.
- Section 6. Additional Rules Adopted by Board of Directors. In addition, the Board of Directors from time to time may adopt, modify, or revoke such other rules and regulations governing the conduct of persons and the operation and use of the units and common elements as it may deem necessary or appropriate in order to assure the peaceful and orderly use and enjoyment of the Condominium. Such rules and regulations may be modified or repealed by binding vote of the unit owners. A copy of the rules and regulations, upon adoption, and a copy of each amendment, modification or revocation thereof, shall be delivered by the Secretary promptly to each unit owner and shall be binding upon all unit owners and occupants of all units from the date of delivery.

## ARTICLE X

#### INSURANCE AND BONDS

- **Section 1.** <u>Insurance ("Master Policy").</u> For the benefit of the Association and the unit owners, the Board of Directors shall secure and maintain the following insurance coverage and shall pay for the same out of the common expense funds.
- (a) Fire and Extended Coverage. A policy or policies of property insurance equal to full replacement value (i.e., one hundred percent (100%) of current "replacement" cost) exclusive of land, foundation, excavation, and other items normally excluded from coverage of a Condominium project, but including all buildings, units, service equipment and the like and any fixture or equipment within an individual unit which is financed under a mortgage, with an Agreed Amount and Inflation Guard Endorsement or its equivalent, if available. Such policy or policies shall name the Declarant, the Association, and the unit owners as insured's and shall provide for a separate loss payable in favor of all mortgagees, their successors and assigns.

Such policy or policies shall provide protection against loss or damage by fire and other hazards covered by a standard extended coverage endorsement and by vandalism and malicious mischief. Such policy or policies may provide protection against loss or damage from windstorm, water damage, and such other risks as are customarily covered in similar Condominium projects. Such policy or policies shall be with an insurer with a policy holder's rating of at least B and a financial rating of not less than III (or as an alternative an A general) under Best's Insurance Reports.

Page 22 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\5987\NEWDOCS\BYLAWS.wpd

In no event shall such policy or policies have a deductible clause in excess of One Thousand Dollars (\$1,000) per unit.

- Association, the unit owners individually, the Board of Directors, and the manager, if any, against liability to the public, the unit owners, and their invitees or tenants, incident to the ownership, liability to the public, the unit owners, and their invitees or tenants, incident to the ownership, liability to the public, the unit owners, and their invitees or tenants, incident to the ownership, control or use of the property. There may be excluded from the policy required under this paragraph, coverage of a unit owner, other than coverage as a member of the Association of Board of Directors, for liability arising out of acts of omissions of that unit owner and liability incident to the ownership or use of the part of the property as to which that unit owner has the exclusive use to the ownership or use of the part of the property as to which that unit owner has the exclusive use or occupancy. Liability insurance required under this paragraph shall be issued on a comprehensive liability basis and shall provide a cross liability endorsement providing that the rights of a named liability under the policy shall not prejudice any action against another name insured. Limits of liability under such insurance policy shall not be less that One Million Dollar (\$1,000,000) on a combined single limit basis.
  - (c) Workers' Compensation insurance to the extent necessary to comply with applicable laws.
  - Section 2. <u>Policy Provision</u>. The Board of Directors shall make every effort to secure insurance policies that will provide for the following:
  - (a) A waiver of subrogation by the insurer as to any claims against the Board of Directors, the manager, the unit owners and their respective servant, agents and guests.
  - (b) A provision that the policies cannot be canceled of substantial modified without at least ten (10) days prior written notice to the Association and to each holder of a first Mortgage which is listed as a scheduled holder of a first Mortgage in the policy.
  - (c) A provision that the master policy is primary in the event a unit owner has other insurance covering the same loss.
  - Section 3. Fidelity Coverage. The Board of Directors shall secure and maintain in the name of the Association as obligee, fidelity insurance to protect the Association against dishonest acts by its officers, directors, trustees and employees, and all other who shall be responsible for handling the funds of the employees, and all others who shall be responsible for handling the funds of the Association; the cost of said fidelity coverage shall be a common expense.
  - **Section 4.** <u>Directors and Officers Liability</u>. The Board may secure and maintain directors and officers liability insurance for the directors and officers of the Association; the cost of said liability coverage shall be a common expense.

Page 23 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\S987\NEWDOCS\BYLAWS.wpd

- **Section 5.** <u>Settlement of Loss</u>. All losses under policies above described shall be settled exclusively with the Board of Directors or its authorized representative. Proceeds of the policies shall be paid to the Association as trustee for the unit owners, or, upon demand of any mortgagee, to an insurance trustee acceptable to the Association and mortgagees of units.
- Section 6. <u>Unit Owner's Obligations</u>. Each unit owner shall be responsible for obtaining, at his own expense, insurance covering his property not insured under Section 1(a) and against this liability not covered under Section 1(b); provided, however, that no unit owner shall be entitled to exercise his right to maintain insurance coverage in such a way as to decrease the amount which the Board of Directors, on behalf of the Association and all unit owners, may realize under any insurance policy which the Board of Directors may have in force at any particular time. Additionally, each unit owner must inform the Board of Directors of all improvements made by such owner to his unit which have a value in excess of Five Hundred Dollars (\$500), so that the Board of Directors may make any desired adjustments in insurance coverage.
- Section 7. <u>Unit Owner's Reimbursement</u>. A unit owner shall promptly reimburse the Association for any expenditures incurred in repairing or replacing any portions of the common elements or units that are damaged or lost through his fault or at his direction where such damage or loss is not covered by insurance policies carried by the Association for the owner's and the Association's benefit; if such damage or loss is covered by said policies, the unit owner will promptly pay all amounts that would otherwise be paid by the Association pursuant to the deductible clause of said policies.
- **Section 8.** Review of Insurance Policies; Additional Insurance. At least annually, the Board of Directors shall review all insurance carried by the Association, which review shall include an appraisal of all improvements made to the Condominium by a representative of the insurance carrier writing the policy of policies specified in Section 1. The Board may obtain such additional insurance coverage as it deems necessary or appropriate, from time to time, for the benefit of the Association, the unit owners, and mortgagees.

## ARTICLE XI

# DAMAGE AND DESTRUCTION

Section 1. <u>Insurance Proceeds Sufficient to Cover Loss</u>. In case of fire, casualty, or any other damage and destruction, the insurance proceeds of the master policy, if sufficient to reconstruct the property damaged or destroyed, shall be applied to such reconstruction. Reconstruction of the damaged property or destroyed property, as used in this paragraph, means restoring the property to substantially the same condition in which it existed prior to the fire, casualty, or disaster with each unit and the common element have the same vertical and horizontal boundaries as before. Such reconstruction shall be accomplished under the direction of the Board of Directors or its designees.

Page 24 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\S987\NEWDOCS\BYLAWS.wpd

- Section 2. <u>Insurance Proceeds Insufficient to Cover Loss</u>. If the insurance proceeds are insufficient to reconstruct the damaged or destroyed property, the damage to, or destruction of, such property shall be promptly repaired and restored by the manager or the Board of Directors, using the proceeds of insurance, if any, on such property for that purpose, and all the unit owners shall be liable for assessment for any deficiency for such reconstruction, such deficiency to take into consideration as the unit owner's contribution any individual policy insurance proceeds provided by such unit owner. Provided, however, if seventy-five percent (75%) of more in value of all the property is destroyed or substantially damaged and if the unit owners, by sixty percent (60%) or more of all votes agree that the property shall not be repaired, reconstruction or rebuilt, then the property shall be considered removed from the provisions of the Oregon Condominium Act, and:
  - (a) The property shall be deemed to be owned in common by all the units owners;
- (b) The respective interest of a unit owner shall be the total of the fair market value of his unit and common element interest appertaining to such unit immediately before termination of the Condominium. The proportion of any unit owner's interest to that of all unit owners shall be determined by dividing the fair market of that unit owner's unit and common element interest by the total fair market values of all units and common element interest. The fair market value of each unit and common element interest appertaining to such unit shall be determined by:
- (i) An independent appraiser selected by the Board of Directors. The decision of the appraiser shall be distributed to the unit owners and shall become final unless within fifteen (15) days after the distribution, the Board of Directors received written objection from unit owners holding at least twenty-five percent (25%) of all the votes. In such event, a new appraiser shall be selected by the presiding judge of the circuit court of Multnomah County. Such appraiser's decision shall be final.
  - (c) All costs and expenses incurred under this Section shall be common expenses.
- (d) In the event any part of the property has been damaged or destroyed, the appraiser may use any available data and information pertaining to the Condominium including, but not limited to, building plans, prior appraisals and information on file with governmental authorities.
- (e) Liens affecting any units shall be liens, in accordance with the then existing priorities, against the undivided interest of the unit owner in the property owned in common.
- (f) The property shall be subject to an action for partition at the suit of any unit owner. If a decree of partition orders the sale of the property, the net proceeds of sale, together with the net proceeds of the policies of insurance on the property, if any, shall be considered as one fund and shall be divide among the unit owners and (their mortgagees as their interest may appear) in proportion to the unit owners' respective undivided interest in said fund after first paying out of the respective shares of the unit owners, to the extent sufficient for the purpose, all liens on the undivided interest in the property owned by each unit owner.

Page 25 - Pettygrove Place Condominiums Bylaws C: MyFiles\SNR\5987\NEWDOCS\BYLAWS\wpd

## ARTICLE XII

# **CONDEMNATION**

The Board of Directors shall have the sole authority to negotiate with any public or private body or person having the power of eminent domain and to sue or defend in any litigation involving such bodies or persons with respect to the common elements of the Condominium and shall assist any unit owner who unit or a part thereof is the subject of any such proceeding shall be given to the unit owner and their mortgagees. With respect to a taking of the common elements or any part thereof, the Board of Directors shall arrange for the repair or restoration of said common elements out of the proceeds of the award unless the unit owners, by sixty percent (60%) or more of all votes, agree not to repair or restore said common elements. Awards will be given to the unit owners (and their mortgagees as their interests may appear) according to the formula and procedure prescribed herein in Article XI, Section 2.

#### ARTICLE XIII

# AMENDMENTS TO BYLAWS

The Bylaws may be amended by approval of a majority of the unit owners; provided, however:

- (1) Any amendment which related to age restrictions (within the limits of state and federal law), pet restrictions, limitation on the number of people who may occupy, and limitations on the rental or leasing of units must be approved by unit owners holding at least seventy-five percent (75%) of all the votes; and
- (2) Declarant's written consent to any amendment shall be required until such time as seventy-five percent (75%) of the total number of units which Declarant may submit to the Condominium have been conveyed to persons other than Declarant; and
- (3) Declarant's written consent shall be required to any amendment which would limit or diminish any special declarant's right until such time as Declarant waives in writing this right of consent; and
- (4) In order to be effective the amendment must be certified by the Chairperson and Secretary if the Association as being adopted in accordance with the Bylaws.

If required by the Act, for a period of five (5) years after recording these initial Bylaws, prior to the recordation of such amendment, the Association will submit the proposed Amended Bylaws or Amendment to a Bylaw to the Oregon State Real Estate Commissioner for approval in accordance with the Act. If approved, said amendments shall be recorded in Multnomah County.

Page 26 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\5987\NEWDOCS\BYLAWS.wpd

#### ARTICLE XIV

# INDEMNIFICATION OF DIRECTORS OFFICERS, EMPLOYEES AND AGENTS

The Association shall indemnify any director, officer, employee, or agent who was or is a party to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative (other than an action by the Association) by reason of the fact that his is or was a director, officer, employee, or agent of the Association or is or was serving at the request of the Association as a director, officer, employee, or agent of another corporation, partnership, joint venture, trust, or other enterprise, against expenses (including attorney's fees), judgment, fines, and amounts paid in settlement actually and reasonably incurred by said person in connection with such suit, action, proceeding or appeal therefrom, if he acted in good faith and in a manner he reasonably believed to be in, or not opposed to, the best interest of the Association, and with respect to any criminal action, or proceedings, had no reasonable cause to believe his conduct was unlawful. The termination of any action, suit, or proceeding by judgment, order, settlement, conviction, or with a plea of nolo contendere of its equivalent, shall not if itself create a presumption that a person did not act in good faith and in a manner which he reasonably believed to be in, or not opposed to, the best interest of the Association, and, with respect to any criminal action or proceedings, had reasonable cause to believe his conduct was unlawful. Payment under this clause may be made during the pendency of such claim, action suit or proceeding as and when incurred, subject only to the right of the Association to seek reimbursement of any such payment, should it be proven at a later time that said person had no right to such payments. All persons who are ultimately held liable for their actions on behalf of the association was a director, officer, employee, or agent shall have a right of contribution over and against all other directors, officers, employees, or agent and members of the Association who participated with or benefitted from the acts which created said liability.

## ARTICLE XV

## **MISCELLANEOUS**

Section 1. Notices. All notices to the Association or to the Board of Directors shall be sent care of the managing agent, or if there is no managing agent, to the principal office of the Association or to such other address as the Board of Directors may hereafter designate from time to time. All notices to any unit owner shall be sent to such address as may have been designated by him from time to time, in writing, to the Board of Directors, or if no address has been designated, then to the owner's unit.

Section 2. <u>Waiver</u>. No restriction, condition, obligation, or provision contained in these Bylaws shall be deemed to have been abrogated or waived by reason of any failure to enforce the same, irrespective of the number of violation or breaches thereof which may occur.

Page 27 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\S987\NEWDOCS\BYLAWS.wpd

Section 3. <u>Invalidity, Number, Captions</u>. The invalidity of any part of these Bylaws shall not impair or affect in any manner the validity, enforceability or effect of the balance of these Bylaws. As used herein, the singular shall include the plural, and the plural the singular. The masculine and neuter shall each include the masculine, feminine and neuter, as the context requires. All captions use herein are intended solely for convenience or reference and shall in no way limit any of the provisions of these Bylaws.

It is hereby certified that these Bylaws have been adopted by CCD Development, LLC, Declarant of the Condominium and will be recorded in the Deed Records of Multnomah County, together with the Declaration for the Condominium after said Declaration is approved by the Real Estate Commissioner's Office and the Assessor of said county.

DATED effective September 1, 2000.

#### DECLARANT:

CCD DEVELOPMENT, LLC, an Oregon limited liability company

By: Wis Res

STATE OF OREGON ) ss.

County of MULTINGIAH )

On this 17th day of September, 2000, personally appeared the above-named CHOLS Q. HESS , Manager of CCD Development, LLC, Declarant, who, being duly sworn, acknowledged the foregoing instrument to be the voluntary act and deed of the Declarant.

OFFICIAL SEAL
DAVE LEE
NOTARY PUBLIC - OREGON
COMMISSION NO 305755
MY COMMISSION EXPIRES OCT. 13, 2001

Notary Public for Oregon
My Commission Expires: 10/13/01

Page 28 - Pettygrove Place Condominiums Bylaws C:\MyFiles\SNR\5987\NEWDOCS\BYLAWS.wpd